

Kolej Yayasan UEM

QIAB Sponsor Portal

User Manual

Disediakan oleh Maestro AsiaPac Services
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1. Pengenalan

Dokumen ini menyediakan manual pengguna untuk Portal Penaja QIAB seperti di bawah:

1. Pentadbir Sekolah QIAB untuk menjemput penaja
2. E-mel Jemputan kepada Penaja untuk mengakses portal penaja
3. Log masuk ke Portal Penaja di QIAB
4. Lihat Butiran Pelajar dalam Portal Penaja
5. Lihat Graf Prestasi untuk setiap sesi peperiksaan
6. Lihat Laporan Pelajar di Portal Penaja

2 Manual pengguna

Portal Penaja dalam QIAB ini akan membenarkan penaja untuk log masuk dan melihat prestasi pelajar mereka di KYUEM.

2.1 Log masuk admin

1. Untuk bermula, Pentadbir Sekolah QIAB perlu membuat akses untuk penaja boleh log masuk ke QIAB.
2. Untuk berbuat demikian, setelah log masuk ke QIAB, navigasi ke **Persediaan Sekolah > Penaja**.
3. Pada skrin ini, Pentadbir Sekolah boleh menguruskan penaja. Setelah butiran Penaja telah ditambahkan, Pentadbir Sekolah boleh mula menjemput pengguna untuk mengakses Portal Penaja.
4. Klik pada butang Jemputan Baharu seperti di bawah:

Code	Sponsor Name	Contact Person	Contact Email	Portal Access	Phone
Astro	ASTRO			New Invite	
BNM	BNM	Cik Aireen Mohamad	aireen@bnm.gov.my	aireen@bnm.gov.my (Reinvite) (Revoke) New Invite	
EPF	EPF			New Invite	
FAMA	FAMA			New Invite	
Felda	Felda	Cik Nik Nurhidayah bt Nik Man	nurhidayah.nm@felda.n...	New Invite	
Felda Global	FGV	Puan Norhana Mohd Husin	norhana.mh@feldaglob...	New Invite	
JCorp	Johor Corporation			New Invite	
JPA	JPA	Pn Nur Khairunnisa bt Abdillah	nisa.abdillah@jpa.gov.my	New Invite	
JPABursary	JPA Bursary	Pn Ida Shafura bt Mohd Hatta	idashafura.hatta@jpa.go...	New Invite	60388853693
JPM	Jabatan Perdana Menteri			New Invite	
KLN	Kementerian Luar Negeri			New Invite	
KPM	KPM			New Invite	
KPMBursary	KPM Bursary	Cik Siti Khadijah bt Hamzah	khadijah.hamzah@moe....	New Invite	
MAHB	MAHB			New Invite	
MAIK	Majlis Agama Islam Kelantan			New Invite	
MARA	MARA	Pn Nik Haryati bt Nik Ismail	nharyati@mara.gov.my	nharyati (Reinvite) (Revoke) New Invite	

5. Kotak dialog baharu akan muncul. Pentadbir Sekolah perlu mengisi butiran yang diperlukan seperti nama pengguna dan alamat e-mel. Untuk medan nama pengguna, sila isikan alamat e-mel penaja sebagai nama pengguna untuk log masuk ke QIAB. Setelah selesai, tandakan pada "Hantar e-mel jemputan" dan klik pada butang "Jemput".

The screenshot shows a web-based application titled "Sponsor Management". At the top, there is a navigation bar with links: Year/Term Setup, Printable Templates, User Access, Sponsors (which is highlighted in blue), Sponsor Reqs, Award Types, Employees, Positions, and School. Below the navigation bar, the main title "Sponsor Management" is displayed, followed by the sub-instruction "Manage list of sponsors.". On the left side, there are search and filter fields for "Sponsor Code" and "Sponsor Name", along with buttons for "Search", "Clear Fields", and "Add New Sponsor". The main area contains a table with columns: Code, Sponsor Name, Contact Person, Contact Email, and Portal Access. A red box highlights the "New Invite" button in the Portal Access column. A modal window titled "Sponsor Portal Invite" is open over the table. It has a section for "Login Details" with fields for "Username" and "Email Address", both of which are highlighted with red boxes. There is also a checkbox for "Send invitation email" which is checked and highlighted with a red box. At the bottom of the modal are two buttons: "Invite" (highlighted with a red box) and "Cancel".

2.2 Pemberitahuan E-mel untuk Mengakses Rekod Pelajar Dalam Talian

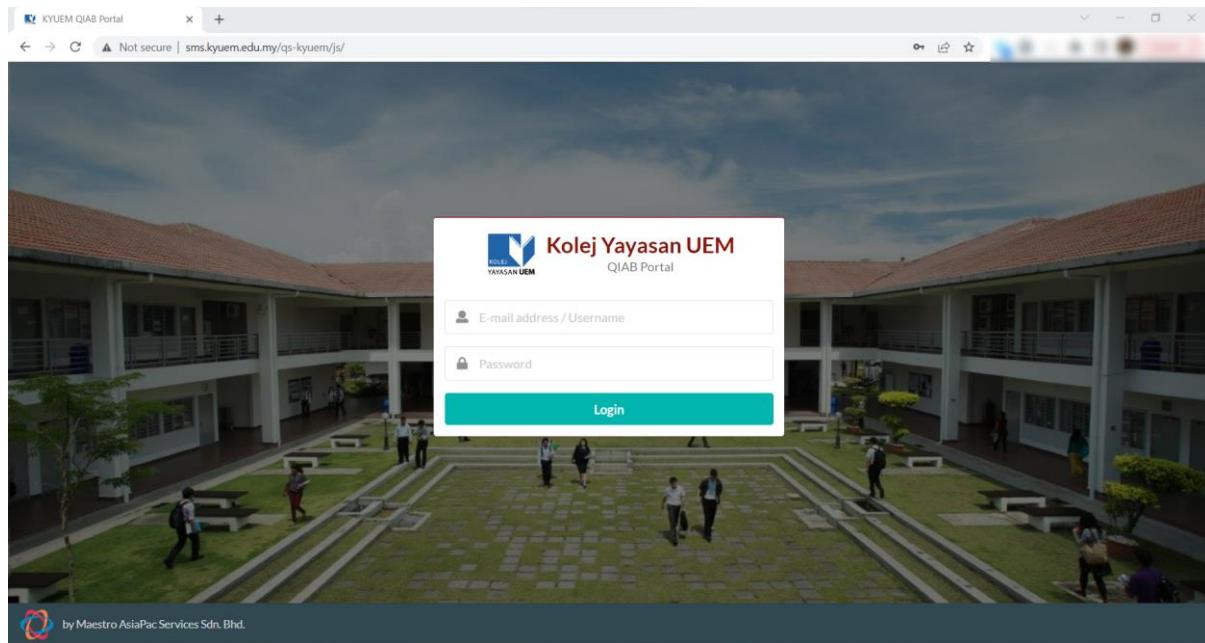
1. Sebaik sahaja jemputan dihantar oleh Pentadbir Sekolah KYUEM untuk Portal Penaja QIAB, Penaja akan menerima pemberitahuan dalam peti masuk e-mel mereka. Contoh pemberitahuan yang mereka akan terima adalah di bawah:

The screenshot shows an email message. The recipient's information is partially redacted. The email is from "kyuemqiab@gmail.com" with the subject "Kolej Yayasan UEM - Access your students records online". The email was received on "Fri Feb 05 2016 09:37:56 GMT+0800 (Malay Peninsula Standard Time)". The message content starts with "Hi [redacted],". It informs the recipient that Kolej Yayasan UEM is now using QIAB, an online school management software that keeps track of their scholar's progress. It encourages parents to get updates on their scholar's records and progress via their account, which is now ready for use. It provides login details: Username [redacted] and Password [redacted]. The Site URL is provided as <http://sms.kyuem.edu.my/qs-kyuem/includes/optimalOne.jsp>. The message is signed off with "Regards," and "System Administrator, Kolej Yayasan UEM".

2. Kini, Penaja boleh log masuk ke Portal Penaja mereka di QIAB.

2.3 Log masuk ke Portal Penaja di QIAB

1. Untuk log masuk, Penaja boleh pergi ke url laman web ini: <http://sms.kyuem.edu.my/>.
2. Gunakan butiran log masuk yang disediakan dalam e-mel pemberitahuan untuk log masuk. Tekan butang "Log Masuk" setelah selesai.



2.3.1 Halaman Selamat Datang

- Setelah log masuk, Penaja akan diarahkan ke Halaman **Selamat Datang** seperti di bawah:

The screenshot shows a web-based application titled "Sponsor Portal". At the top, there is a navigation bar with links for "Welcome!", "Dashboard (S)", and "Reports". Below the navigation bar, the title "Sponsor Portal" is displayed, followed by the sub-instruction "View the progress of your scholars.". A green header "Welcome BNM" is present. A note below it states: "QIAB sponsor portal will allow you to review your scholar's progress online. Please select the scholar's name from list below to see his/her academic details." A table follows, listing 10 scholars with columns for Student Id, Full Name, Age, Gender, House, Tutor, Subjects, and Status. The status for all listed scholars is "Left school". The table includes a dropdown menu for page selection (set to 10) and icons for refresh and search.

Student Id	Full Name	Age	Gender	House	Tutor	Subjects	Status
9329/21	Ida Shahira Binti Muhammad Syarizal	18	Female				Left school
1980/08	Christina Lim Hsiao Wen	31	Female				Left school
1981/08	Fatin Nabila binti Mohamed Sam	31	Female				Left school
1982/08	Hanis Muslimah binti Miskandar	31	N/A				Left school
1983/08	Maisara Sofia binti Ismail	32	N/A				Left school
1984/08	Mohamad Ikmal bin Ahmad Nordin	30	N/A				Left school
1985/08	Mohd Akmal bin Noordin	31	N/A				Left school
1986/08	Mohd Aqmin bin Abdul Wahab	31	N/A				Left school
1987/08	Mohd Izwan Ali bin Mohd Long	31	N/A				Left school
1988/08	Muhamed Kamal Firdaus bin Muhammad Fo...	31	N/A				Left school

- Dari halaman ini, Penaja boleh mengklik pada setiap nama Pelajar untuk melihat butiran lanjut seperti:

- Butiran
- Maklumat Hubungan
- Kelayakan
- Jadual
- Maklumat Ibu Bapa
- Disiplin
- Kehadiran
- Masyarakat/Sukan
- Perubatan
- Laporan
- Prestasi
- Anugerah

3. Penaja boleh mengklik pada setiap tab (diserlahkan dengan warna kuning di bawah) untuk melihat butiran lanjut tentang pelajar.

- Contoh di bawah menunjukkan butiran **butiran** pelajar.

Basic Details

Student Id 2116/08	Full Name	
Birthday 27/04/1990	Age 32	Gender 2 - Female
Nationality Malaysian	Race 2 - Chinese	Religion 7 - Buddhism
Previous School		
<input checked="" type="checkbox"/> Student is a scholarship/financial aid recipient?		
Scholarship Details Jabatan Perkhidmatan Awam		Scholarship Reqs 12 points

Class Details

Class N/A	Tutor N/A	Tutor N/A
Boarding House N/A	Housemasters N/A	
Enrolment Date 14/07/2008	Student's Course	
Academic Stream Not Selected	Student's Course Not Selected	

Address

Residential Address C-3-15 Panggupur Ria, Lebuh Kg. Bengali			
Postcode	City	State	Country 0 - N/A

- Untuk melihat kehadiran pelajar, klik pada Tab **Kehadiran**.

Summary

Semester	<input type="button" value="x"/>	Subject	<input type="button" value="▼"/>
Total Days	0	Days Present	0
Days Late	0	Days Late (Excuse)	0
Days Absent	0	Days Absent (Excuse)	0

Attendance

By Day By Subject

Calendar

MARCH 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Legend

- Present
- Not a subject day
- Absent
- Absent (with excuse)
- Late
- Late (with excuse)

- Di bawah tab **Prestasi**, Penaja boleh melihat prestasi akademik pelajar mereka pada setiap semester.

Particular	Contact Info	Qualification	Schedule	Parent Info	Discipline	Attendance	Society/Sports	Medical	Reports	Performance	Awards
Subject	Tracking	EOT	Sem 1	Tracking (U)						UCAS	Grades
Mathematics	a^	a^	a^	a^						Tariff Points	A2 AS
Chemistry	a^	a^	a^	a^						140	A*
Biology	a^	a^	a^	a^						120	A
English Literature	a^	a^	a^	a^						100	B
IELTS	7.5	8.0	8.5	8.0						80	C
Sponsor Requirements	Tracking	EOT	Sem 1	Tracking (U)						60	D a^
14 points without C grade	PASS	P...	PASS	PASS						50	b^
										40	c^
										30	d^
										20	e^
										0	U U

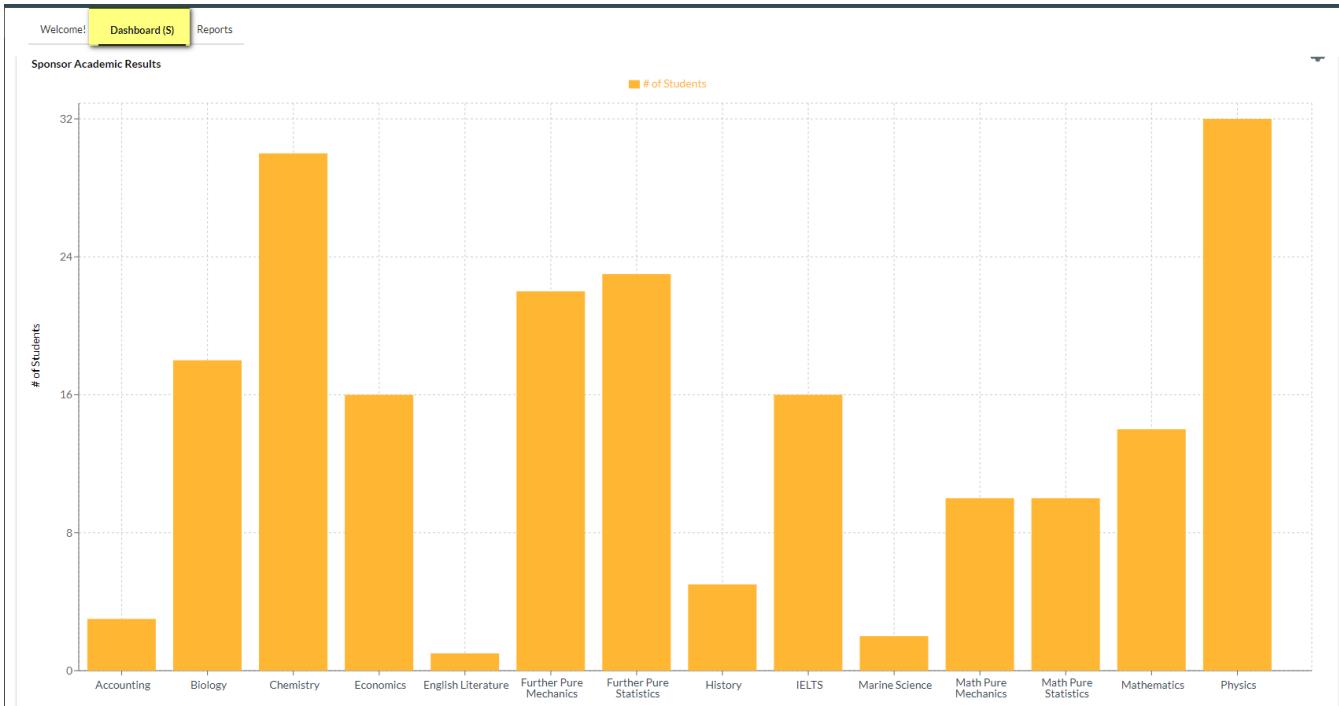
Individual Student Performance Line Chart - (Note: Graph Based on UCAS Point.)

Legend: Biology (Orange), Chemistry (Red), English Literature (Green), Mathematics (Blue), Overall Subject Average (Dark Red), Sponsor Average (Dark Green), Intake Average (Dark Blue), Private Average (Dark Orange)

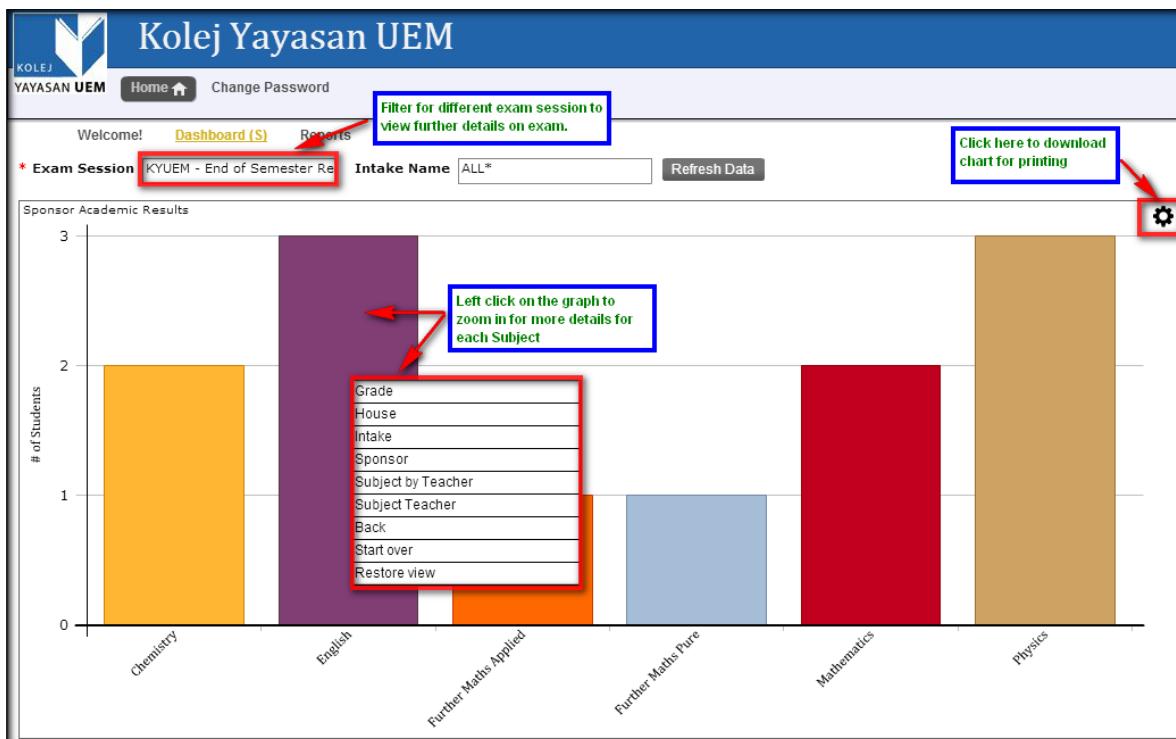
Subject	Time 1	Time 2	Time 3	Time 4
Biology	~85%	~87%	~88%	~88%
Chemistry	~76%	~76%	~77%	~77%
English Literature	~74%	~74%	~75%	~76%
Mathematics	~74%	~74%	~75%	~77%

2.3.2 Halaman papan pemuka

- Penaja juga akan dapat melihat graf prestasi pelajar mereka dalam setiap sesi peperiksaan.
- Untuk melihat graf, navigasi ke halaman **Papan Pemuka** seperti di bawah:



- Dari halaman ini, pengguna boleh menapis sesi peperiksaan, mengezum masuk untuk mendapatkan butiran lanjut tentang setiap subjek dan memuat turun carta untuk dicetak. Rujuk imej di bawah tentang cara melakukan tindakan ini.



2.3.3 Halaman laporan

1. Dalam Portal Penaja ini, pengguna juga boleh melihat laporan akademik & kehadiran pelajar.
2. Paparan laporan menavigasi ke halaman **Laporan**. Terdapat beberapa laporan tersedia untuk Penaja.
3. Klik pada mana-mana laporan di bawah untuk melihat lebih lanjut.

The screenshot shows a web-based application interface for managing reports. At the top, there is a navigation bar with links for 'Welcome!', 'Dashboard (S)', and 'Reports'. The 'Reports' link is highlighted with a yellow box. Below the navigation bar, the title 'Report Viewer Management' is displayed, followed by the subtitle 'View business reports.' A 'View Help File' button is also present. The main content area is a table listing four reports:

Report Name	Description	Code	Type	Printer
Sponsor Requirement Monitoring	Summary of absent/late students by subject for sponsor	SPR04	SPR	Edit Printer
Student Absence/Late Summary for Sponsor	Summary of absent/late students by subject for sponsor	SPR03	SPR	Edit Printer
Student's Academic KPI		SPR02	SPR	Edit Printer
Student's Academic Performance for Sponsor		SPR01	SPR	Edit Printer

At the bottom of the page, there are navigation controls for '10' items per page, a search icon, and a footer indicating 'Page 1 of 1'.

2.3.3.1 Laporan SPR01: Prestasi Akademik Pelajar untuk Penaja

Untuk laporan SPR01 ini, terdapat 5 format laporan yang tersedia:

The screenshot shows a 'View Report' window with a title bar 'View Report' and a close button 'X'. Below the title is a 'Report' section containing five items: 'Intake Summary', 'Overall Grades Distribution', 'Sponsor Summary', 'Student Grades', and 'Student Results Summary', each with a 'Run' button. At the bottom of the report list is a navigation bar with a dropdown menu set to '10', a settings icon, and a search icon. To the right of the navigation bar are buttons for 'Page < 1 of 1 >' and a 'Cancel' button.

1. Ringkasan Pengambilan

Laporan ini akan menunjukkan ringkasan atau purata peratusan dan jalur akademik pelajar bagi setiap mata pelajaran dalam setiap peperiksaan.

The screenshot shows the 'Report Name: Intake Summary' interface. It includes a 'Report Description:' section, report parameters (Student Id LIKE ALL*, Student Name LIKE ALL*, Intake Name = ALL*, Report Session = Student Tracking Sept 2014, Exclude Subjects <> English), and buttons for 'Query Report' and 'Export to Excel'. Below these is a table titled 'KYUEM - End of Semester Report April 2015' with columns 'Subject Name', 'Percentage', and 'Academic Band'. The table data is as follows:

Subject Name	KYUEM - End of Semester Report April 2015	
	Aug 2014 (O)	
	Percentage	Academic Band
Chemistry	66.67	C
Further Maths Applied	71.43	B-
Further Maths Pure	100.00	A++
Mathematics	75.00	B
Physics	77.78	B+
Grand Total	78.57	B

At the bottom, a message states 'This report was generated in 346 milliseconds.'

2. Taburan Gred Keseluruhan

Dalam laporan ini, Scholar boleh melihat ringkasan pembahagian gred pelajar mengikut mata pelajaran, pengambilan dan semester.

Report Name: Overall Grades Distribution																																																											
Report Description:																																																											
Report Code: SPR01 (Pivot Table) ----- Report Runtime: ----- Number of Data Rows: 4																																																											
Student Id LIKE	ALL*																																																										
Student Name LIKE	ALL*																																																										
Intake Name =	ALL*																																																										
Report Session =	Student Tracking Sept 2014																																																										
Exclude Subjects <>	English																																																										
<input type="button" value="Query Report"/>	<input type="button" value="Export to Excel"/>																																																										
<table border="1"> <thead> <tr> <th rowspan="2">Grade</th> <th colspan="5">KYUEM - End of Semester Report April 2015</th> <th rowspan="2">Total</th> <th rowspan="2">% </th> </tr> <tr> <th>Chemistry</th> <th>Further Maths Applied</th> <th>Further Maths Pure</th> <th>Mathematics</th> <th>Physics</th> </tr> </thead> <tbody> <tr> <td>A*</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td>1</td> <td>11.11</td> </tr> <tr> <td>B</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td>1</td> <td>11.11</td> </tr> <tr> <td>b^</td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>33.33</td> </tr> <tr> <td>c^</td> <td>2</td> <td></td> <td></td> <td>1</td> <td>1</td> <td>4</td> <td>44.44</td> </tr> <tr> <td>Grand Total</td> <td>2</td> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>9</td> <td>100.00</td> </tr> </tbody> </table>							Grade	KYUEM - End of Semester Report April 2015					Total	%	Chemistry	Further Maths Applied	Further Maths Pure	Mathematics	Physics	A*			1			1	11.11	B		1				1	11.11	b^				1	2	3	33.33	c^	2			1	1	4	44.44	Grand Total	2	1	1	2	3	9	100.00
Grade	KYUEM - End of Semester Report April 2015					Total		%																																																			
	Chemistry	Further Maths Applied	Further Maths Pure	Mathematics	Physics																																																						
A*			1			1	11.11																																																				
B		1				1	11.11																																																				
b^				1	2	3	33.33																																																				
c^	2			1	1	4	44.44																																																				
Grand Total	2	1	1	2	3	9	100.00																																																				
This report was generated in 321 milliseconds.																																																											

3. Ringkasan Penaja

Laporan ini akan menunjukkan ringkasan keputusan penaja untuk setiap mata pelajaran (dalam peratusan dan jalur akademik) setiap peperiksaan.

Report Name: Sponsor Summary							Help: Export/Print File																																						
Report Description:																																													
Report Code: SPR01 (Pivot Table) ----- Report Runtime: ----- Number of Data Rows: 1																																													
<input type="button" value="Student Id LIKE"/> ALL* <input type="button" value="Student Name LIKE"/> ALL* <input type="button" value="Intake Name ="/> ALL* <input type="button" value="Report Session ="/> Student Tracking Sept 2014 <input type="button" value="Exclude Subjects <>"/> English																																													
<input type="button" value="Query Report"/>	<input type="button" value="Export to Excel"/>																																												
<table border="1"> <thead> <tr> <th rowspan="2">Sponsor</th> <th colspan="6">KYUEM - End of Semester Report April 2015</th> <th rowspan="2">Sponsor Average %</th> <th rowspan="2">Sponsor Band</th> </tr> <tr> <th>Chemistry</th> <th>Further Maths Applied</th> <th>Further Maths Pure</th> <th>Mathematics</th> <th>Physics</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>66.67 C</td> <td>71.43 B-</td> <td>100.00 A++</td> <td>75.00 B</td> <td>77.78 B+</td> <td></td> <td></td> <td>78.57 B</td> </tr> <tr> <td>Grand Total</td> <td>66.67 C</td> <td>71.43 B-</td> <td>100.00 A++</td> <td>75.00 B</td> <td>77.78 B+</td> <td></td> <td>78.57 B</td> </tr> </tbody> </table>							Sponsor	KYUEM - End of Semester Report April 2015						Sponsor Average %	Sponsor Band	Chemistry	Further Maths Applied	Further Maths Pure	Mathematics	Physics	Percentage									66.67 C	71.43 B-	100.00 A++	75.00 B	77.78 B+			78.57 B	Grand Total	66.67 C	71.43 B-	100.00 A++	75.00 B	77.78 B+		78.57 B
Sponsor	KYUEM - End of Semester Report April 2015							Sponsor Average %	Sponsor Band																																				
	Chemistry	Further Maths Applied	Further Maths Pure	Mathematics	Physics	Percentage																																							
66.67 C	71.43 B-	100.00 A++	75.00 B	77.78 B+			78.57 B																																						
Grand Total	66.67 C	71.43 B-	100.00 A++	75.00 B	77.78 B+		78.57 B																																						
This report was generated in 421 milliseconds.																																													

4. Gred Pelajar

Dalam laporan ini, Sarjana boleh melihat ringkasan gred pelajar mereka dalam peperiksaan seperti di bawah:

Report Name: Student Grades

Report Description:

Report Code: SPR01 (Pivot Table) ----- Report Runtime: ----- Number of Data Rows: 3

Student Id LIKE	ALL*
Student Name LIKE	ALL*
Intake Name =	ALL*
Report Session =	Student Tracking Sept 2014
Exclude Subjects <>	English

Query Report **Export to Excel**

Student Name	Jan - Jun 2015					Total: Jan - Jun 2015
	Chemistry	Further Maths Applied	Further Maths Pure	Mathematics	Physics	
Harold Wilson	c^		b^	c^	b^c^c^	
Harold Wilson		B	A*		b^ A*Bb^	
Harold Wilson	c^		c^	b^	b^c^c^	

This report was generated in 305 milliseconds.

5. Ringkasan Keputusan Pelajar

Dalam laporan ini, pengguna boleh melihat gred pelajar sarjana terperinci untuk semua sesi pengambilan dan laporan (peperiksaan), termasuk jumlah mata UCAS, berasaskan UCAS, peratusan dan jalur akademik.

Report Name: Student Results Summary

Report Description:

Report Code: SPR01 (Pivot Table) ----- Report Runtime: ----- Number of Data Rows: 3

Student Id LIKE	ALL*											
Student Name LIKE	ALL*											
Intake Name =	ALL* ▾											
Report Session =	Student Tracking Sept 2014 ▾											
Exclude Subjects <>	English											
Query Report Export to Excel												
Student Name	Student Id	Intake	Tutor	Sponsor	KYUEM - End of Semester Report April 2015					Jan - Jun 2015		
					Chemistry	Further Maths Applied	Further Maths Pure	Mathematics	Physics	Total UCAS Points	Based Percentage	Academic Band
		Aug 2014 (O)			B	A*	b^	c^		290.00	340.00	85.29 A-
		Aug 2014 (O)			c^		b^	c^		130.00	180.00	72.22 B-
		Aug 2014 (O)			c^		c^	b^		130.00	180.00	72.22 B-
Grand Total												78.57 B

This report was generated in 312 milliseconds.

2.3.3.2 Laporan SPR02: KPI Akademik Pelajar

Penaja boleh menggunakan laporan ini untuk melihat KPI akademik pelajar mereka, seperti melihat gred keseluruhan atau pelajar telah memenuhi keperluan penaja atau tidak.

Report Name: Student Sponsorship Monitoring

Report Description:

Report Code: SPR02 (Pivot Table) ----- Report Runtime: ----- Number of Data Rows: 3

Session Name =	KYUEM - End of Semester Report April 2015				
Student Number =	ALL*				
Meet Sponsor Requirement =	ALL* ▾				
Query Report Export to Excel					
Student Number	Full Name	Sponsor	Requirement	Over All Grades	Meet Requirements
			No Requirement	A*Bb^C	-
			No Requirement	b^Cc^c^	-
			No Requirement	Bb^c^c^	-
Grand Total					

This report was generated in 1159 milliseconds.

2.3.3.3 Laporan SPR03: Ketidakhadiran Pelajar/Ringkasan Terlambat untuk Penaja

Laporan ini akan menunjukkan ringkasan kehadiran pelajar untuk tarikh yang dipilih. Dengan laporan ini, penaja boleh membandingkan atau mengaitkan pencapaian pelajar dengan kehadiran mereka ke kelas.

Report Name: Student Absent/Tardy Summary								Help / Export/Print
Report Description:								
Report Code: SPR03 (Pivot Table) ----- Report Runtime: 05/02/2016 - 06:54 PM ----- Number of Data Rows: 16								
Academic Semester Name =	July - Dec 2015							
Set Code LIKE	ALL*							
Attendance Date >=	01/10/2015							
Attendance Date <	30/11/2015							
Student ID LIKE	ALL*							
Student Name LIKE	ALL*							
<input type="button" value="Query Report"/>	<input type="button" value="Export to Excel"/>							
Set Code	Subject Name	Student Number	Student's Name	House	Sponsor	Days Absent	Days Absent With Excuse	Days Tardy
O-CHEM-Blk-1 Chemistry 2	Chemistry			TOP		20/11/2015, 21/11/2015, 23/10/2015, 27/10/2015		
O-FMA-Blk-6 Further Maths Applied 1	Further Maths Applied			TOP		17/11/2015, 27/11/2015	21/11/2015	
O-MATH-Blk-3 Mathematics 1	Mathematics			TOP		25/11/2015		
P-BIO-Blk-2 Biology	Biology			GAR			18/11/2015	
P-BIO-Blk-4 Biology	Biology			TOP			21/11/2015, 26/11/2015, 27/11/2015	
P-BIO-Blk-5 Biology	Biology			SAP				26/11/2015
P-CHEM-Blk-2 Chemistry 2	Chemistry			TOP			21/11/2015, 27/11/2015	
P-CHEM-Blk-5 Chemistry	Chemistry			TOP			21/11/2015	
P-IELTS-Blk-1 IELTS 1	IELTS			TOP			26/11/2015, 27/11/2015	
P-IELTS-Blk-4 IELTS 3	IELTS			SAP			02/10/2015, 05/10/2015, 06/10/2015, 08/10/2015, 09/10/2015, 18/11/2015	
P-ISL-Blk-6 Islamic Studies	Islamic Studies			SAP			04/11/2015	
P-MATH-Blk-3 Mathematics 2	Mathematics			TOP			27/11/2015	
P-MSC-Blk-1 Marine Science	Marine Science			SAP			04/11/2015	
P-PHY-Blk-2 Physics	Physics			TOP			18/11/2015	
P-PHY-Blk-5 Physics 2	Physics			TOP			21/11/2015	
				TOP			27/11/2015	